

MORTGAGE/REAL ESTATE ACQUISITION LOAN FORM (CORPORATE)



2 Passport photographs

(Please write in BLOCK letters)

Section A:

Name of Applicant: _____
Surname Other Names

Account No _____ Account Name _____

Tel. No.: _____

BUSINESS DETAILS

Corporate Name _____

Business Address: _____

Certificate of Incorporation No _____

Date of Incorporation _____

Length of Occupation: _____ Nature of Business: _____

PRINCIPAL OWNERSHIPS OF THE COMPANY

Names of Principal Officers	Type of Ownership	Designation

Section B: LOAN DETAILS

Amount of Loan required: _____

Proposed Repayment period: _____

Old Governor's Office,
Gbongan Road, Osogbo.

Purpose of the Loan (Please Tick):

Purchase Construction Renovation

Proposed Security: _____

FULL PARTICULARS OF LANDED PROPERTY

Location	Extent/ Description (e.g. 50X100 feet)	Purchase Price	Present Estimated Price	Mortgage Encumbrances if any

Section C:

In support of my loan application, I set out the above information, which is true to the best of my knowledge. I understand that if any of the information I have provided proves to be false, it will lead to the automatic decline of my application. I consent to Omoluabi Mortgage Bank, in connection with this loan application, making such enquiries about my affairs as it deems fits. I will also be available for discussions upon request.

Section D:

I agree with and hereby give my consent to Omoluabi Mortgage Bank Plc.

- a) To take up a Mortgage Protection Policy and deduct the premium from my loan.
- b) That the service charge is payable prior to disbursement and is not refundable
- c) That principal, interest and repayment on the loan will be paid on a monthly basis.
- d) To execute a Legal mortgage on the property pledged and pay the necessary fees.

Full Name: _____

Signature: _____

Date: _____

DOCUMENTS REQUIRED

1. Hand written Application Letter
2. 2 (Two) recent passport photographs of directors
3. Tax Clearance Document for Directors & Company
4. Six (6) months company's statement of account.
5. Copy of identification for Directors
6. Post-dated Cheques (minimum of 12)
7. CAC Documents
8. Financial Statement of Company – 3 most recent years



DEED OF SURRENDER

TO: OMOLUABI MORTGAGE BANK PLC

I.....Of
 do
 hereby covenant and agree with OMOLUABI MORTGAGE BANK PLC P.M.B. 4488 Osogbo, Osun State.

- (a) That I am indebted to OMOLUABI MORTGAGE BANK PLC in the sum of N.....(in words)..... to be repaid on or before
- (b) IN THE EVENT THAT I am not able to redeem the said loans for any reason whatsoever. OMOLUABI MORTGAGE BANK PLC is hereby authorized by me to confiscate, seize or impound the plot of land located at provided as collateral herein attached to my loan application and to hold and deal with the same as substitute for my default on repayment.

SIGNED, SEALED AND DELIVERED

By the within name pledgor

.....
 NAME & SIGNATURE OF PLEDGOR

In the presence of

Signature:.....
 Name:.....
 Address:.....
 Occupation:.....

The common Seal of OMOLUABI MORTGAGE BANK PLC IS HEREBY AFFIXED

In the presence of

.....
 GENERAL MANAGER

.....
 HEAD, CREDIT & MORTGAGE

EMPLOYMENT ENQUIRY FORM

The under mentioned has applied for a loan facility at our establishment. The amount which is deductible from his/her salary on monthly basis and paid to us by your establishment. Kindly assist in filling and verifying the following:

NAME:

ADDRESS:.....

(For Completion by employer)

1. **OCCUPATION OF APPLICANT:**.....

2. **POSITION/STATUS:**

3. **LENGTH OF SERVICE:**.....

4. **SALARY PER MONTH (N):**.....

a) **BASIC**

b) **ALLOWANCES**

c) **GROSS**

d) **TOTAL DEDUCTIONS**.....

e) **NET**

5. **VALUE OF SALARY PAID TO THE BANK (N)**.....

6. **DO YOU REGARD HIS EMPLOYMENT REASONABLY AS BEING OF A PERMANENT NATURE**
.....

7. **IF THE FACILITY IS GRANTED , YOU ARE PREPARED TO ENSURE PAYMENT AS REQUIRED THROUGH:**

a) Monthly Salary direct payment to Omoluabi Mortgage Bank Plc

b) Direct deduction at source

.....
(PERMANENT SECRETARY/EQUIVALENT)

.....
SIGNATURE&STAMP

MINISTRY/ORGANIZATION.....

DATE.....

Please return completed form to:
THE MANGER
OMOLUABI MORTGAGE BANK PLC.



EMPLOYMENT
DETAILS

GUARANTOR'S FORM

SECTION A

PERSONAL DETAILS

Title: Mr. Ms. Mrs.

NAME:

ADDRESS

Residential.....
.....

CONTACT DETAILS

MobileNo.....
BVN

IDENTITY DETAILS

International Passport Voter's Card Driver's License National I.D

I.D Number..... ExpiryDate.....

SECTION B

BORROWING HISTORY

Institution	Amt. Borrowed (NGN)	Date Borrowed	Monthly Installment (NGN)	Outstanding Balance (NGN)

SECTION C

EMPLOYMENT DETAILS

Name of Employer/Business.....

Position.....

Address.....

No. of years Business/Employer.....

